

# GFWC-NC Club Participation and Statistical Report (CP&S)

*(Please copy form for future use.)*

The Club Participation and Statistical (CP&S) Report Form is due to the GFWC-NC First Vice President by February 1<sup>st</sup>. Information contained in the report should cover club work completed January 1 through December 31.

Please observe the deadline as the GFWC-NC First Vice President must compile and forward all totals so the other GFWC-NC Officers and Committee Chairmen will have them for inclusion in their GFWC annual reports. Information contained in local reports is shared with the General Federation of Women's Clubs in this manner. This data, combined with that of thousands of other GFWC clubs, documents the work done by the organizations, reflects the importance of such work, and is significant in determining the influence the women of GFWC wield in their communities, country, and the world. These figures are most important when arranging future projects and programs with other organizations and in seeking sponsorships.

## **To qualify as an Honor Club, please complete the following:**

- Update and return the computerized list of members and send in State dues to GFWC-NC Headquarters postmarked by **December 31<sup>st</sup>**.
- Complete and mail the CP&S Report Form to the GFWC-NC First Vice President postmarked by **February 1<sup>st</sup>**
- Provide monetary contributions to each of the GFWC-NC Funds indicated in the Special Designations Section of the GFWC-NC Remittance Form found in the Forms Section of the Administration Book or online at [www.gfwcnc.org](http://www.gfwcnc.org) (**Note:** These contributions are those for the reporting year and must be forwarded to GFWC-NC Headquarters postmarked by **December 31<sup>st</sup>**)

## **General instructions for Reporting:**

The following are guidelines for completing the CP&S Report. Complete the CP&S Report Form and mail as instructed on the form.

## **Cross Submissions:**

There is NO cross submissions among the Community Service Programs, Special Projects and Advancements. Example: You cannot list a domestic violence project under both Home Life and the Domestic Violence program. **EXCEPTIONS:** The projects listed in SECTION 3 must also be included in the SECTION 1 numbers.

*Note: For Award Entries – See the Awards section of the Administration Book for specific awards that may include information from other areas.*

## **Members Participating:**

We are no longer asking for this information.

## **Number of Projects:**

The Number of Projects is the numerical account of the programs and projects initiated and participated in by the clubs. Clubs should report the number of programs and projects sponsored by their club; this includes activities held outside a club meeting and at a club meeting. This can include speakers at club meetings.

NOTE: Partnership numbers listed separately.

## **Volunteer Hours:**

Volunteer Hours is the amount of time that members worked on club approved programs and projects. Clubs should report total time involved in projects and programs sponsored and/or supported by the local club. This includes the time spent telephoning, running errands, writing letters and reports, etc. Travel time may be included, except for travel time to and from regular club meetings. Hours for club programs may be counted as length of time of the program multiplied by the number of members present (ex: 1/2 hour program x 24 members present = 12 hours).

## **Dollars Donated:**

Dollars donated is the monetary amount given to the programs and projects. Clubs should report the total amount of money donated for participation in, and funding of, programs and projects.

## **In-Kind Donations:**

In-Kind Donations reflect the monetary value for goods provided to the programs and projects. Clubs should report the monetary values for goods provided. This does not include mileage.

<https://www.gfwc.org/wp-content/uploads/2018/08/In-Kind-Donation-Guide-2018.pdf>

# 2018 GFWC-NC Club Participation and Statistical Report (CP&S)

<b>CLUB NAME</b>	<b>GENERAL/JUNIOR/JUNIORETTE</b>
<b>ADDRESS/CITY</b>	<b>DISTRICT</b>
<b>CLUB PRESIDENT'S NAME</b>	<b>PHONE #/EMAIL ADDRESS</b>

**SECTION 1 – GFWC Projects, CSP & Advancements:** Please *exclude* Partnership totals from the general project totals.

GFWC & GFWC Specific Project Reports		Number of Projects	Volunteer Hours	Dollars Donated	In-Kind Donations
<b>GFWC Signature Program: Domestic Violence Awareness &amp; Prevention</b>	Domestic Violence Projects & Programs				
	Partnership: Prevent Child Abuse America				
<b>GFWC Juniors' Special Program: Advocates for Children</b>	Advocate For Children Projects & Programs				
	Partnership: March Of Dimes				
	Partnership: St. Jude Children's Research Hospital				
<b>Community Service Programs</b>					
<b>Arts</b>	Arts Projects & Programs				
<b>Conservation</b>	Conservation Projects & Programs				
<b>Education</b>	Education Projects & Programs (Excludes Partnership)				
	Partnership: Hugh O'Brian Youth Leadership (HOBY)				
<b>Home Life</b>	Home Life Projects & Programs (Excludes Partnership)				
	Partnership: Canine Companions				
<b>International Outreach</b>	International Outreach Projects & Programs (Excludes Partnerships)				
	Partnership: Heifer International				
	Partnership: Operation Smile				
	Partnership: U.S. Fund For UNICEF				
	Partnership: United Nations Foundation (Shot@Life)				
<b>Public Issues</b>	Public Issues Projects & Programs				

GFWC Advancement Areas	Number of Projects	Volunteer Hours	Dollars Spent	
Communications and Public Relations				
Leadership				
Legislation/Public Policy				
Membership				
	Number of Projects	Volunteer Hours	Dollars Donated	In-Kind Donation
Women's History and Resource Center (WRHC)				
	Number of Projects	Volunteer Hours	Dollars Raised	
Fundraising & Development				
GFWC Endorsed Fundraiser Project: Flower Power				
GFWC Endorsed Fundraiser Project: Terri Lynn Foods				
	Volunteer Hours	Books Read		
Epsilon Sigma Omicron (ESO)				

CLUB NAME: \_\_\_\_\_ DISTRICT: \_\_\_\_\_

**SECTION 2 – Social Media:**

Club Social Media Information – Please provide the following information should your club participate in social media:	
Website:	_____
Facebook:	_____
Twitter:	_____
Instagram:	_____
Other	_____

**SECTION 3 – GFWC-NC State President and Junior Projects:** GFWC-NC continues to keep track of current and past State Initiated Projects. This information will be reported to GFWC. The continued club support of these projects is appreciated. The totals in Section 3 **must** be included in the totals of **Section 1**. But they also need to be listed separately in Section 3.

2018-2020 GFWC-NC State Projects				Number of Projects	Volunteer Hours	Dollars Donated	In-Kind Donations
<b>GFWC-NC 2018-2020 Special Projects</b>	GFWC-NC Director of Junior Club's Special Project: Thriving Children						
	GFWC-NC State Juniorette President's Special Project						
	GFWC-NC President's Special Project: Healthy Women (tallies below)						
				<b># of Miles</b>	<b>Wellness Exam</b>	<b>Breast Exam</b>	<b>Gyn Exam</b>
GFWC--NC President's Special Project Club Tallies							
				<b>Dental</b>	<b>Rainbow</b>	<b>Water</b>	

GFWC-NC State Initiated Projects		Number of Projects	Volunteer Hours	Dollars Donated	In-Kind Donations
Arts	ArtFest				
	Arts Festival				
Conservation	NC Aquarium Society				
	NC State Museum of Natural Sciences				
	NC Zoological Park				
	Blue Ridge Parkway Foundation				
Home Life	NC Boys & Girls Home				
	Girls on the Run				
	Victory Junction Gang Camp				
	Children's Home Society				
	NC Developmental and Neuro-Medical Treatment Centers				
Junior's Special Project	Emergency Medical Services for Children				

**SECTION 4 – GFWC 7 Grand Initiatives: Totals only please**

# of trees planted by club during Arbor Day \_\_\_\_\_ # of Dr. Seuss books donated to local inner city programs \_\_\_\_\_  
 # of projects done for the women in the military \_\_\_\_\_ # of Dr. Seuss books donated to GFWC for distribution \_\_\_\_\_  
 # of pairs of shoes donated to Soles 4 Souls / Nike \_\_\_\_\_ # of projects done on Martin Luther King Day, 1/21/2019 \_\_\_\_\_

**Postmarked by February 1st**

**All Clubs (General, Junior, and Juniorette) Mail CP&S Form to:**  
 Helen Richie, GFWC-NC First Vice President  
 12446 Woodbend Drive, Matthews, NC 28105 704-577-2763  
[helenrichie@gmail.com](mailto:helenrichie@gmail.com)

**Juniorette Clubs will also mail a copy to:**  
 Jennifer Smith, GFWC-NC Juniorette Chairman  
 326 Courtland Court, Kannapolis, NC 28081 704-793-3513  
[smithjen75@gmail.com](mailto:smithjen75@gmail.com)