



GFWC of North Carolina

Executive Committee

Annual Reports

2015-2016



Convention 2016



GAY WARREN

PRESIDENT

Serving as President of GFWC-NC during this past year has been a privilege. It has been a time of rewarding experiences and a time of change. Working with Jennifer Jobe, Third Vice President and Director of Junior Clubs, has been an honor. Traveling across the state to District and club meetings has been a highlight for this President. This officer has attempted to fulfill the duties of this office as prescribed in the Bylaws and in the Standards and Practices in the following ways:

State Meetings

- Presided at the 113th Annual GFWC-NC Convention in Asheville, NC.
- Presided at GFWC-NC Fall Conference in Lewisville, NC, addressing the body on the state of the Federation.
- Presided at the GFWC-NC Arts Festival held in March at Campbell University in Buies Creek, NC.
- Will preside at the 114th Annual GFWC-NC Convention in Atlantic Beach, NC.

Committees

- Prepared agendas for and presided at all meetings of the Executive Committee.
- Attended all meetings of the Board of Trustees.
- Attended the preliminary budget meeting and the meeting of the Finance Committee.
- Participated in the review of the proposed new Bylaws with the Bylaws Committee.
- Participated in the review of the proposed revised Resolutions with the Resolutions Committee.
- Presided at the meetings of the Personnel Committee and completed Personnel duties, including the reviews of the staff at Headquarters, and revisions to Personnel policies.

-Reviewed findings of Task Force Committee for the purpose of determining a plan to meet GFWC-NC financial needs.

-Held a retreat in Raleigh, NC for GFWC-NC Executive Committee and GFWC-NC Junior Officers to plan for the upcoming convention and other state meetings.

-In collaboration with the Executive Committee, planned the program and workshops for the Fall Conference to be held in November. Worked together on a revised format and location for the event, changing the event to a one-day meeting.

-Reviewed information from the Women of Achievement Committee, and assisted with materials.

District Visits 2015

- Presented Financial Information at called District 6 meeting in Raleigh.
- Attended Fall District Meetings for:
 - District 2 in Wilkesboro
 - District 3 in Charlotte
 - District 8 in Williamston

Club Visits

Visited the following Clubs:

- GFWC Junior Woman's Club of Charlotte
- Junior Woman's Club of Raleigh
- Durham Woman's Club
- Western Wake Woman's Club Fundraiser
- Dolley Madison Woman's Club
- The Woman's Club of Raleigh – GFWC

International President Babs Condon and GFWC Chief Operating Officer Rosemary Thomas were guest speakers at the event.

GFWC/Southeastern Region

- Attended the GFWC Board of Directors Meeting and Convention in Memphis, Tennessee.
- Attended Southeastern Regional meeting at GFWC Convention in Memphis, Tennessee.

- Attended GFWC Board of Directors meeting in Chantilly, Virginia.
- Attended the Southeastern Regional meeting in Annapolis, Maryland.
- Wrote annual reports as specified in the GFWC Bylaws.
- Made plans to attend GFWC Convention in Baltimore, Maryland.
- Appointed to the GFWC Bylaws Committee for the 2016-2018 Administration.

Other

- Visited and worked at State headquarters, and conferred with the Executive Administrative Assistant and Financial Associate regularly.
- Met with First Citizens representative and Headquarters staff to discuss potential annual giving and other financial policies.
- Reviewed financial information presented to the Executive Committee and Board of Trustees.
- With the Treasurer, the Board of Trustees, and the Financial Task Force, assisted in preparing and presenting additional financial information.
- Submitted articles for *Clubwoman* Magazine, and assisted with proofing of the magazine.
- Switched distribution of the *Clubwoman* Magazine to an email format, compiled and sent by State Headquarters.
- Helped with and chose information for e-blasts sent to all Board Members.
- Reviewed information to be placed on Facebook posts.
- Went on site visits for 2015 Fall Conference and 2016 State Convention.
- Disseminated information received from GFWC to appropriate chairmen.
- Planned and prepared the agenda for the 2016 GFWC-NC Arts Festival at Campbell University. - Presented workshop at Arts Festival.
- Worked with the Executive Committee, Junior Officers, Convention Chairmen and Headquarters Staff, the Women of Achievement Committee, speakers and hotel to prepare for 114th Annual Convention of the General Federation of Women's Clubs of North Carolina.
- Signed membership, awards, Arts Festival and other special certificates.
- Responded to general correspondence, emails, texts and phone calls.
- Filed annual reports as required by GFWC-NC Bylaws.

- Attended meeting with hotel staff to confirm plans for convention.
- Worked with Headquarters on Fall Conference Program and prepared script for Fall Conference.
- Worked with Headquarters on Convention Program and prepared script for Convention.

This officer is extremely humbled and grateful to have served the GFWC of North Carolina, and would like to thank all those on the Executive Committee, the Junior Officers, the Board of Trustees, and the Headquarters staff for their service above and beyond during this administration. Much has been asked of this group during the past year, and they have risen to the challenge.

It has been a privilege to represent the clubwomen from across this great state. This officer has been delighted to see the clubwomen of the state continue to embrace their communities through their volunteer efforts. This officer is proud to be associated with such a dedicated group of women.



**DOTTIE JENNINGS
PRESIDENT-ELECT**

It has been this officer's honor to serve as GFWC-NC President-elect and Membership Chairman this past year.

This officer has worked with the GFWC-NC Director-elect of Junior Clubs Heather Bolick and with GFWC-NC Membership leaders consisting of District Vice Presidents and Junior Membership Chairmen. She has worked with members of the Executive Committee, the Executive Administrative Assistant, and committee members based on appointments.

During 2015, activities included:

- Meeting with the GFWC-NC Membership leaders at GFWC-NC's 2015 Arts Festival. The meetings allowed members to receive information on promoting membership in their districts and across the state, to share membership ideas and concerns, and to ask questions and work as a group for ideas.
- Attended the GFWC-NC Convention in Asheville, North Carolina and presented Membership Awards and other club and member accomplishments. Coordinated the Town Hall Meeting at Convention.
- This officer attended the District Fall Meetings in Districts 5, 6 and 9, and spoke at each meeting regarding GFWC-NC financial information. In coordination with the Leadership Chairman, material

for presentation by a district representative was provided prior to the Fall Meeting.

- Attended the GFWC-NC Fall Conference in November 2015. At this meeting, updates from the GFWC-NC Task Force was presented.
- This officer attended GFWC Orientation in Washington, DC in November 2015 to receive training and information from GFWC Officers and Staff.
- This officer attended Executive Committee Meetings as they were scheduled as well as GFWC-NC Task Force Committee Meetings scheduled. Articles pertaining to membership issues were provided by this officer for publication in the state magazine, the *North Carolina Clubwoman*. In addition, reminders on membership topics and deadlines were distributed to clubs and clubwomen by email from GFWC-NC Headquarters.
- This officer responded to and forwarded membership requests as needed, including inquiry about new clubs, and was in close communication with District Membership Chairmen for assistance with clubs in their areas.

This officer thanks you for this opportunity to serve GFWC-NC and its clubwomen.



ANN LANDIS
FIRST VICE PRESIDENT

This officer, serving GFWC-NC as First Vice President, has had the honor of working closely with the GFWC-NC Dean of Junior Community Service Programs, Jennifer Honeycutt, as well as with the Community Service Program Chairmen and the Standing and Special Committee Chairmen. She has worked with the other members of the Executive Committee and the Executive Director in accordance with her job responsibilities.

In January, 2015, she attended the GFWC South Brunswick Islands Woman's Club meeting where she brought greetings from the state and installed the new officers. She also attended her home club meetings, GFWC of Holden Beach, where she continues to serve as an ex-officio member of the board. She attended the GFWC-NC Executive Committee meeting in Raleigh.

She attended the State Arts Festival in Buies Creek, March, 2015. She and the Dean of Junior Community Service Programs facilitated a

Partnership workshop with State Community Service Program Chairmen and provided information to all clubwomen about the GFWC Partners.

In April, 2015, she presented an International Outreach Program for the NC Sorosis Woman's Club in Wilmington, NC. Prior to the GFWC-NC Convention in April, she continued to refine and revise the CPS forms and the GFWC Awards Entry process. She also attended the GFWC-NC State Convention in Asheville, NC, at the Doubletree Biltmore Hotel.

Throughout May and June, this officer continued to review and update the Community Service Program information in the Administration Book and she wrote revisions for reporting award entry information. She attended the GFWC National Convention in Memphis, Tennessee. She also submitted an article for the summer issue of the *GFWC-NC Clubwoman*.

In July and September, this officer attended the GFWC-NC Executive Committee meeting in Raleigh, NC.

In October, this officer attended the District 5 Fall Meeting in Wise, NC. She brought greetings, shared state information and enjoyed visiting with the clubwomen in attendance. On World Polio Day, she also helped her club organize a Shot@Life Party which resulted in donating \$2,500 to Shot@Life.

In November, this officer attended the GFWC-NC Executive Committee meeting and the GFWC-NC Fall Conference in Clemmons, NC. She also attended the Southeastern Regional Conference in Annapolis, Maryland.

In December, this officer participated in the GFWC-NC Resolutions Committee email discussions and revisions.

In January, 2016, she attended the 2016-2018 Administration Retreat in Kill Devil Hills and she attended the GFWC-NC 2014-2016 Executive Committee meeting in Raleigh, NC.

In February, she attended the District 7 Arts Festival and brought greetings from the State and the Executive Committee. She also attended the Shot@Life Champions Summit in Washington, DC. She was proud to represent her state at this packed three-day seminar and visit to Capitol Hill.

In March, she attended the State Arts Festival in Buies Creek and serving as the GFWC-NC President-elect Nominee along with Jennifer Honeycutt, the GFWC-NC Third Vice President and Director of Junior Clubs Nominee, delivered a

workshop to the incoming District Vice Presidents and the District Junior Membership Chairmen.

It has been this officer's pleasure to serve GFWC-NC throughout the second year of the 2016-2018 Administration, and to have the opportunity to see all the great works GFWC-NC Clubwomen are providing to their communities.



JULIE RIGSBEE
SECOND VICE PRESIDENT

As GFWC-NC 2nd Vice President, it has been my honor to be Director of Districts. This officer has assisted the District Presidents in promoting Federation objectives and implementing the GFWC-NC Community Service Programs in the Districts. This officer has cooperated with the District Presidents in planning the annual meetings of the Districts. The schedule of the annual meetings was submitted to the GFWC-NC Executive Committee.

Executive Committee meetings from January 2015 until April 2016 were attended. GFWC-NC meetings attended include: 2015 and 2016 GFWC-NC Arts Festival at Campbell University; 2015 GFWC-NC Convention in Asheville and GFWC-NC 2016 Convention in Atlantic Beach and GFWC-NC Fall Conference in Lewisville. In addition, this officer attended District 8 Fall Meeting in Williamston and District 7 Arts Festival in Wilmington.

This officer was the Recording Secretary for her club, GFWC Lumberton Woman's Club. It has been the pleasure of this officer to serve as GFWC-NC 2nd Vice President and to have the opportunity to meet and serve clubwomen in North Carolina.



JENNIFER JOBE
THIRD VICE PRESIDENT &
DIRECTOR OF JUNIORS

It has been an honor and a privilege for this officer to serve GFWC-NC as Third Vice President and Director of Junior Clubs during 2015. Serving with GFWC-NC President Gay Warren, the Executive Committee, Junior Officers, Board Members, and clubwomen of North Carolina has been the highlight of this officer's volunteer career. This officer has

worked to fulfill the duties of her office as defined by the GFWC-NC Bylaws and Standards and Practices to the best of her abilities.

During 2015, this officer helped plan upcoming GFWC-NC meetings and events. These events include the 2015 GFWC-NC Arts Festival, GFWC-NC Convention in Asheville, GFWC-NC Junior Fun Day, GFWC-NC's 2015 Fall Conference, 2016 GFWC-NC Arts Festival and Juniorette Jamboree, as well as the 2016 GFWC-NC Convention. This officer is fortunate to have collaborated with so many incredible volunteers who made these events special.

This officer served as an Ex-officio member of the GFWC-NC Juniorette Advisory Board and met with the Juniorette Board in the Fall of 2013 to share information and help plan Juniorette Jamboree. Additionally, this officer communicated with the GFWC-NC Junior Nominating Committee as they chose nominees for the Junior Officers and Community Service Program Chairmen for the 2016-2018 GFWC-NC Administration.

This officer has represented the Juniors of North Carolina at GFWC meetings. She attended the GFWC Convention in Memphis, TN. She attended business sessions and workshops, and participated in meetings of the state Directors of Junior Clubs and the GFWC Junior Board as well as attending GFWC Board of Directors meeting. During the Advocates for Children Banquet, she accepted GFWC of North Carolina's certificate for the GFWC Category II State Director Awards. Additionally, she attended GFWC Board of Directors meeting held in August and in November of 2015 she attended the SER Board of Directors Meeting and Conference in Annapolis, MD.

This officer attended all meetings of the GFWC-NC Executive Committee where she submitted reports and shared information about Junior and Juniorette issues and activities. Additionally, she participated in meetings and activities of the Personnel Committee.

The Junior Officers hosted Junior Fun Day at Grove Winery. This family event drew Junior and General club members from across the state along with their families, friends, and prospective members.

In March, 2015, this officer attended the GFWC-NC State Arts Festival where she coordinated the activities and assistance given by the Pages. She also participated in Juniorette Jamboree and installed the incoming Juniorette Board.

Also in Fall 2015, this officer attended the GFWC-NC Fall Conference. She presided over the Junior Business Session where Junior Clubs voted on the nominees for Junior Community Service Program Charimen.

Throughout 2015, this officer attended GFWC-NC meetings and visited several clubs and districts. Serving GFWC-NC as the Third Vice President and Director of Juniors has been an incredible honor. The club members and volunteers in the Junior, Juniorette, and General clubs in GFWC of North Carolina have touched this officer's heart and have inspired her to continue to dedicate years to serving her community, her state, and her Federation.



**GEORGANN ATHANAELOS SAPP
RECORDING SECRETARY**

It has been an honor and privilege for this officer to serve as GFWC-NC Recording Secretary this administration.

In January 2015, this officer attended the 2014-2016 GFWC-NC Executive Committee meeting in Raleigh, NC.

In February 2015, this officer attended the GFWC-NC District 3 Sallie Southall Cotton Scholarship interviews in Kannapolis.

In March 2015, she attended GFWC-NC State Arts Festival in Buies Creek, NC, at Campbell University. She also attended GFWC-NC Juniorette Jamboree there as well and served as the Parliamentarian for the meeting. After State Arts Festival, she attended the GFWC-NC Executive Committee meeting in Raleigh.

In April 2015, she attended the GFWC-NC Executive Committee meeting and GFWC-NC State Convention in Asheville.

In June, she attended the GFWC International Convention in Memphis, Tennessee where she attended the 2014-2016 GFWC Board meeting before Convention and then along with the 2014-2016 GFWC Signature Project Committee members presented a workshop promoting Domestic Awareness and Prevention and GFWC Partner, Prevent Child Abuse America.

In July, she worked along with GFWC Southeastern Region Standing Rules Committee members to review, revise, and prepare the GFWC SER Standing Rules for presentation at the GFWC

SER Conference in November. She also attended the GFWC-NC Executive Committee meeting in Raleigh. This officer accepted the opportunity to serve as the 2016-2018 GFWC-NC 2nd Vice President nominee offered by the GFWC-NC Nominating Committee.

In August, this officer attended the 2014-2016 GFWC Board meeting in Chantilly, Virginia. While there, she along with the other Board members spent the day before its August Board meeting on a whirlwind tour of DC that included a morning White House Briefing, an event at the Women in Military Service for America Memorial, a tour of Arlington National Cemetery, and ended with a visit to the National Museum of American History. The GFWC Board was honored to attend the White House Briefing, held at the Eisenhower Executive Office Building, which featured welcome remarks from Valerie Jarrett, Senior Advisor to the President, and comprised of administration officials engaging members on a variety of topics and initiatives, including policy briefings, elder abuse, veterans and military families, violence against women, and First Lady Michele Obama's Let Girls Learn campaign. She also attended the GFWC Signature Project Committee meeting planning the Fall GFWC Region Conference's Signature Project Presentation.

In September, she made and shipped over 2200 hand cutouts to the GFWC Signature Project Committee members for them to use in their GFWC Region presentations. She also served on the GFWC-NC District 3 Nominating Committee and along with the other Committee members secured a slate for the 2016-2018 GFWC-NC District 3 Officers.

In October, she attended GFWC-NC District 6 and GFWC-NC District 9's Fall meetings as a representative of the GFWC-NC Executive Committee.

In November, she was unable to attend GFWC SER Conference however she provided Jennifer Jobe with information, handouts, and display for the GFWC Signature Project 15 minute presentation. This officer also attended the GFWC-NC Executive Committee meeting before the GFWC-NC Fall Conference, enjoyed the Van Gogh and Merlot fundraiser for GFWC-NC, and recorded the minutes of the GFWC-NC Fall Conference. Saturday, after the GFWC-NC Fall Conference, through Sunday, she attended the incoming 2016-2018 GFWC-NC Executive Committee meeting.

In January 2016, this officer attended the 2016-2018 GFWC-NC Executive Committee Planning

Retreat in Kill Devil Hills. She also attended the current GFWC-NC Executive Committee meeting in Raleigh.

In February 2016, this officer attended the GFWC-NC District 3 Sallie Southall Cotten Scholarship interviews in Kannapolis where she served as a judge.

In March 2016, she attended GFWC-NC State Arts Festival at Campbell University and met, along with Nikki Ratliff (2016-2018 GFWC-NC Junior Secretary nominee), with the incoming 2016-2018 GFWC-NC District Presidents and District Junior Directors. She also attended GFWC-NC Juniorette Jamboree there as well and served as the Parliamentarian for the meeting. Afterwards, she attended the GFWC-NC Executive Committee meeting in Raleigh.

In April, she attended the GFWC-NC Executive Committee meeting in Atlantic Beach before the opening of the 2016 GFWC-NC State Convention. She fulfilled her duties as the 2014-2016 GFWC-NC Recording Secretary at the close of the 2016 State Convention at Atlantic Beach.

This officer continues to serve as the GFWC Kannapolis Woman's Club President and Juniorette Advisor to the AL Brown Juniorette Club and the GFWC Kannapolis Middle School Juniorette Club and Juniorette Club liaison with GFWC Jay M. Robinson Juniorette Club, GFWC Cox Mill Juniorette Club, and Northwest Cabarrus Juniorette Club. And as the GFWC-NC District 3 Greeson-Johnson Teaching Scholarship Chairman and Nominating Committee Chairman. And serves on the Standing Rules Committee for the GFWC Southeastern Region.

It has been this officer's pleasure to serve GFWC-NC this administration, and to have the opportunity to see all the great work GFWC-NC Clubwomen are providing to their communities.



ELLEN PATTERSON
CORRESPONDING SECRETARY

As the GFWC-NC Corresponding Secretary it has been this officer's responsibility to assist the President and Executive Committee by planning and ordering meals and snacks and coordinating "Thought for the Day" messages for Executive Committee meetings. She also sends cards with notes of care to clubwomen for condolences, get well wishes and

thinking of you, as well as birthday cards for Executive Committee members.

This officer attended all the GFWC-NC Executive Committee meetings from January 2015 through November 2015, with the exception of the Meeting in March. This officer attended the District 1 and 3 Fall meetings and presented information about the key initiatives for the 2014-16 administration.

This officer attended the GFWC-NC State Arts Festival in March and the State Convention in April. She also attended the GFWC Southeastern Region meeting in Annapolis and the GFWC-NC Fall Conference in November and the orientation and planning meeting for the 2016-2018 administration as the GFWC-NC First Vice President-nominee.

As GFWC-NC Corresponding Secretary the officer was responsible for the Journalism Award – she received club reports, had them judged and presented the award at convention. She also served on the GFWC-NC Communications Committee, and prepared and wrote the GFWC-NC entries for the 2014 GFWC Website and Newsletter Awards.

This officer assisted with proof reading The Clubwoman Magazine and is responsible for "The Clubwoman Profile" article for the Magazine which features a Junior and General Clubwoman.

While serving as GFWC-NC Corresponding Secretary, this officer has also served as District 3 Chaplain and is an active member of the Charlotte Woman's Club.

This officer is grateful for the opportunity to learn and serve.



JENNIFER RICHARDS
TREASURER

Since the 2015 Convention in April, this officer has attended all Executive Committee Meetings (except August of 2015 because of a work related conflict), Board of Trustee Meetings, and Personnel Committee meetings, Long Range Planning Committee meetings as well as the 2015 GFWC-NC Convention where as Chairman of the Credentials committee gave reports during convention, presented the 2015-2016 Budget, attended the 2015 Fall Conference meeting where she presented up to date financial information, and attended the 2016 Arts Festival where her duties are

to help the Financial Associate prepare checks for student awards.

This officer's administration will end at the 2016 GFWC-NC Convention in Atlantic Beach. There she will present all the credentials as well as the new 2016-2017 budget.

This officer has worked closely with the Executive Committee, the Fundraising Chairman, the Executive Administrative Assistant, and the Financial Associate. She has been to Headquarters numerous times to make sure all Financial matters were up to date and correct. She participated in the budget preparation meeting, attended all task force meetings, and as Chairman of the Finance Committee, compiled and presented the 2016-2017 Budget to the Finance Committee as well as the Executive Committee.

This officer attended the District 4 Fall meeting and presented updated financial information as well as a task force committee report.

In addition to her office as Treasurer, this officer is the First Vice President for her club, carries dual membership in the Hickory Junior Woman's Club as well as the Hickory Woman's Club, is Chairman of the Board and Treasurer for the Shuford House and Gardens; an event facility in Hickory, NC as well as home to the Hickory Junior Woman's Club, the Hickory Woman's Club and the Senior Citizens Club of Hickory.

This officer has enjoyed her Administration as Treasurer and has enjoyed working with Headquarters staff, the Executive Committee, the Board of Trustees, and the Chairmen of the Fundraising Committee and Long Range Planning Committee, and the members of the Finance Committee.